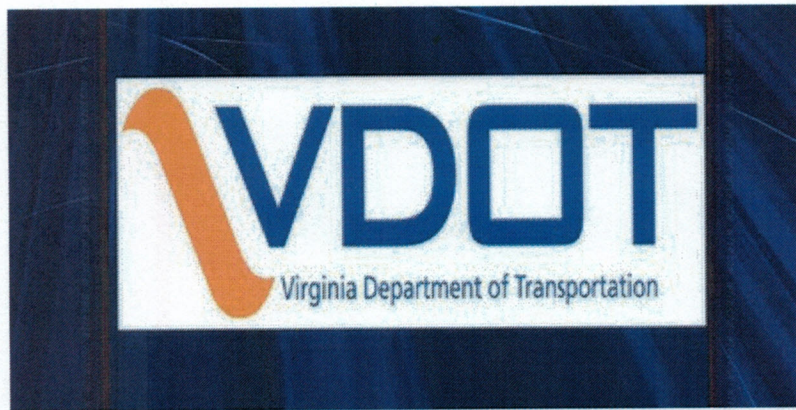


Addition
to
Section 8



VDOT Call Center - 1-800-367-ROAD

South Hill Residency – Richmond District

LUNENBURG COUNTY

BOS Meeting – November 8, 2018

Maintenance Forces

- Primary and secondary mowing ongoing.
- Cleaned up trees from storm damage on various routes.
- Tropical Storm Michael Pipe Replacement Erosion repairs ongoing.
- Repaired erosion and washed shoulders on various routes.
- Route 639, Red Level Lane Rural Rustic Project ongoing.
- Patched with tar kettle on various routes.
- Cleaned pipes and ditches on various secondary routes.
- Graded NHS roads and hauled stone as needed.
- Performed litter patrol and routine maintenance on various routes.

Addition
to
Section 9

Lunenburg County Public Schools

2018-19

Revenue - Expenditure Report

10/31/2018

Revenue					
	Budgeted	Current Month	Fiscal Year-to-Date	Balance	Percent Received
State Sales Tax	1,758,214	149,452.42	285,868.32	1,472,345.68	16.26%
State Funds	9,478,785	680,895.41	2,743,581.65	6,735,203.35	28.94%
Federal Funds	1,842,609	105,027.89	131,671.94	1,710,937.06	7.15%
**County Funds	3,740,000		0.00	3,740,000.00	0.00%
Other Funds	468,724	32,309.43	116,348.82	352,375.18	24.82%
Total Revenue	17,288,332	967,685.15	3,277,470.73	14,010,861.27	18.96%

**** County Funds are used each month as needed to cover the difference between revenue and expenditures.**

Expenditures						
	Budgeted*	Current Month	Fiscal Year-to-Date	Balance	Percent Used	CODE
Instruction	11,916,312	930,003.20	2,288,348.39	9,627,963.61	19.20%	
Textbooks	180,000	1,500.00	20,830.98	159,169.02	11.57%	
Total Instruction	12,096,312	931,503.20	2,309,179.37	9,787,132.63	19.09%	61000
Adm, Att & Health	798,752	62,980.48	313,651.33	485,100.67	39.27%	62000
Transportation	948,840	99,997.70	265,717.85	683,122.15	28.00%	63000
Maintenance	1,512,729	103,746.15	513,137.63	999,591.37	33.92%	64000
School Food	961,699	93,522.41	192,513.03	769,185.97	20.02%	65000
Facilities	-		-	-	0.00%	66000
Debt Service	380,000		-	380,000.00	0.00%	67000
Technology	590,000	53,066.59	219,554.75	370,445.25	37.21%	68000
Total Expenditures	17,288,332	1,344,816.53	3,813,753.96	13,474,578.04	22.06%	

* NOTE: Subject to revision

Lunenburg County Board of Education



Post Office Box 710
Kenbridge, Virginia 23944

RESOLUTION

WHEREAS, Section 656 of the Code of Virginia was amended by the General Assembly on February 26, 1946, providing that the School Board may provide by resolution for the drawing of special warrants on the County Treasurer, payable out of the school funds, in payment of compensation, when such compensation has been earned and is due, for (1) all employees and school bus operators under written contract, and (2) upon receipt of certified time sheets or other evidence of service performed, the payment of all other employees whose rates of pay have been established by the school board or its properly delegated agent. All such special warrants so authorized shall be signed by the clerk of the school board and countersigned by the chairman of the school board.

Such payrolls so paid shall be reviewed and approved by the school board at its next regular meeting.

WHEREAS, All teachers, bus drivers, janitors, maintenance workers, and school board members will complete their work for the month of December as of December 18, 2018.

NOW, THEREFORE, BE IT RESOLVED, By the School Board of Lunenburg County at its regular meeting on Monday, November 12, 2018, that its chairman and clerk are hereby authorized to draw special warrants on the County Treasurer to be dated December 18, 2018, for all teachers, bus drivers, and other workers whose salaries are set by the School Board or its properly delegated agency.

Dated this twelfth day of November 2018

Attest:

Signed: D. Barry Carnes
D. Barry Carnes, School Board Chairman
County School Board of
Lunenburg County, Virginia

Signed: James M. Abernathy, Jr.
James M. Abernathy, Jr., Clerk
County School Board of
Lunenburg County, Virginia

DECEMBER PAY DATE REQUEST

In past years, the county coincided December's pay date with the school system. The school system's last work day before the Christmas holiday is Tuesday, December 18th, however, the county's last work day is Friday, December 21st. Administration requests the county's pay date be moved to Friday, December 21st to allow part-time staff to report hours worked through the 15th of the month. This will allow part-time staff to be paid for a full month's pay cycle. Paying earlier in the month will shorten the amount of time they are able to report on the time sheets for December's pay.

Requested Motion: Approve Friday, December 21st as the December 2018 pay date for county staff.

Additions

to

Section

10

**B**

COMMONWEALTH of VIRGINIA

Department of Motor Vehicles
2300 West Broad Street

Richard D. Holcomb
Commissioner

Post Office Box 27412
Richmond, VA 23269-0001

October 12, 2018

County Administrator
Lunenburg County
11413 Courthouse Road
Lunenburg, VA 23952

Dear County Administrator:

The Department of Motor Vehicles sells the Animal Friendly license plate, which is authorized by Virginia Code, §46.2-749.2:7, as part of its special license plate program. This plate is issued to supporters of dog and cat sterilization programs at a cost of \$25.00 per year in addition to the prescribed fee for vehicle registration. After the first 1,000 sets of plates are sold, \$15.00 of each fee is made available to the locality in which the vehicle is registered, to be used to support sterilization programs for dogs and cats. This money is set aside in a special fund titled the Dog and Cat Sterilization Fund for distribution to localities, regardless of the amount of funds involved. For Fiscal Year 2018, DMV's records indicate that your locality is due \$105.00 from this Fund.

Virginia Code §46.2-749.2:7 requires each locality to certify that this money will be used to support sterilization of dogs and cats. If your locality does not have a program for this purpose, the statute provides the locality options. You may make the funds available to any private, nonprofit sterilization program for dogs and cats in your locality or decline receipt of funds. Any funds that are declined shall be distributed to other affected localities on a pro rata basis.

Attached to this letter is a form to make your choice pertaining to the amount stated above. Complete the form and return it no later than December 14, 2018, to:

Financial Management Services
Department of Motor Vehicles
Post Office Box 25700
Richmond, Virginia 23260
Attn: Christie Parker, Room 711
Fax: (804) 367-6339

If the form is not received by the above date, it will be assumed that your locality is declining the funds. If you have any questions regarding the Animal Friendly Plate, the funds due your locality or about completing the Certification of Funds form FMS 225, please email DMV at accountspayable@dmv.virginia.gov.

With kindest regards.

Sincerely,

Richard D. Holcomb

RDH:MSC

Attachment

Certification of Funds Dog and Cat Sterilization Fund

2018

The administrator or manager of the locality should complete this form by selecting the section that signifies the locality's choice regarding the acceptance of money from the Dog and Cat Sterilization Fund. Please return this form with your Federal Employee Identification Number _____ (FEIN) to the Department of Motor Vehicles by December 14, 2018.

Option One: Acceptance of Funds

Lunenburg County acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$_____ based on sales of the Animal Friendly license plate in Fiscal Year 2018. Furthermore, I certify that these funds will be used for the purpose of sterilization of dogs and cats as stated in Section 46.2-749.2:7 of the Code of Virginia.

Signature

Date

Print Name

Title

Option Two: Acceptance/Assignment of Funds (If more than one, please use a separate sheet)

Lunenburg County acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$_____ based on sales of the Animal Friendly license plate in Fiscal Year 2018. This locality does not have a sterilization program, but will transfer the funds, in total, to _____ (Name and Address)

_____, which is a private, non-profit group supporting the purposes of the Fund. I certify that these funds will be used by this organization for the purpose of sterilization of dogs and cats as stated in Section 46.2-749.2:7 of the Code of Virginia.

Signature

Date

Print Name

Title

Option Three: Decline Receipt of Funds

Lunenburg County acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$_____ based on sales of the Animal Friendly license plate in Fiscal Year 2018. This locality does not wish to accept the funds for this year.

Signature

Date

Print Name

Title

§ 58.1-344.3. Voluntary contributions of refunds requirements.

- A. 1. For taxable years beginning on and after January 1, 2005, all entities entitled to voluntary contributions of tax refunds listed in subsections B and C must have received at least \$10,000 in contributions in each of the three previous taxable years for which there is complete data and in which such entity was listed on the individual income tax return.
2. In the event that an entity listed in subsections B and C does not satisfy the requirement in subdivision 1, such entity shall no longer be listed on the individual income tax return.
3. a. The entities listed in subdivisions B 21 and B 22 as well as any other entities in subsections B and C added subsequent to the 2004 Session of the General Assembly shall not appear on the individual income tax return until their addition to the individual income tax return results in a maximum of 25 contributions listed on the return. Such contributions shall be added in the order that they are listed in subsections B and C.
- b. Each entity added to the income tax return shall appear on the return for at least three consecutive taxable years before the requirement in subdivision 1 is applied to such entity.
4. The Department of Taxation shall report annually by the first day of each General Assembly Regular Session to the chairmen of the House and Senate Finance Committees the amounts collected for each entity listed under subsections B and C for the three most recent taxable years for which there is complete data. Such report shall also identify the entities, if any, that will be removed from the individual income tax return because they have failed the requirements in subdivision 1, the entities that will remain on the individual income tax return, and the entities, if any, that will be added to the individual income tax return.
- B. Subject to the provisions of subsection A, the following entities entitled to voluntary contributions shall appear on the individual income tax return and are eligible to receive tax refund contributions of not less than \$1:

19. Voluntary contribution to the Spay and Neuter Fund.

All moneys contributed shall be paid to the Spay and Neuter Fund for use by localities in the Commonwealth for providing low-cost spay and neuter surgeries through direct provision or contract or each locality may make the funds available to any private, nonprofit sterilization program for dogs and cats in such locality. The Tax Commissioner shall determine annually the total amounts designated on all returns from each locality in the Commonwealth, based upon the locality that each filer who makes a voluntary contribution to the Fund lists as his permanent address. The State Treasurer shall pay the appropriate amount to each respective locality.

The Treasurer's Office has received \$47.50 from the Department of Taxation for the Spay and Neuter Fund.

Requested Motion: Accept funds in the amount of \$47.50 and forward to Southside SPCA to assist in providing low-cost spay and neuter surgeries.

REQUEST FROM VIRGINIA ABC FOR SPECIFIC LANGUAGE

Rosewood Café (across from the Courthouse Complex) has submitted an application with VA Alcoholic Beverage Control Authority to serve alcohol. During the process, they were informed they could only serve beer and wine. This information was brought to the attention of County Administration, who contacted Agent Velvin of the ABC Authority to remind her that the Board of Supervisors' intention (in 2011) was to remove ALL restrictions on alcohol sales in the county. The assumption, verified via the recording of the meeting, was that "alcohol sales" would include beer, wine and mixed beverages.

Agent Velvin has requested that the Board clarify "alcohol sales", as the repealed County Code 6-1 only referred to beer and wine.

From the February 15, 2015 minutes:

Administrator Gee explained that while researching past minutes for an Alcoholic Beverage Control Agent, she discovered that the minutes from the November 10, 2011 meeting were missing the motion following the Board's public hearing on alcoholic beverage sales. The following needs to be added to the minutes:

"Supervisor Wingold made motion, seconded by Supervisor Bacon with Supervisors Pennington, Slayton, Hoover and Edmonds voting yes, with Supervisor Zava voting no, to repeal County Code 6-1 "Alcoholic Beverage Sales" and remove the County from placing any restrictions on alcohol sales."

Supervisor Bacon made a motion, seconded by Supervisor Pennington and unanimously approved, to approve the addition of the motion stated above to the November 10, 2011 minutes.

Motion for consideration and requested for clarity to the ABC Authority:

To amend the motion from February 15, 2015 to read "remove the County from placing any restrictions on alcohol sales, to include beer, wine and mixed beverages; making Lunenburg a 'wet' county.

**SOUTHERN
MAINTENANCE SERVICE**

P.O. Box 1176
VICTORIA, VIRGINIA 23974

Phone: (804) 696-1858
Fax: (804) 696-1238

*Lunenburg County Office
Buildings & Airport*

Cleaning Proposal



FOR _____	
LOCATION _____	
CONTACT _____	PHONE _____

SERVICES REQUIRED		FREQUENCY				SERVICES REQUIRED		FREQUENCY			
AREA / ITEM	WORK DESCRIPTION	DAILY	WEEKLY	MONTHLY	OTHER	AREA / ITEM	WORK DESCRIPTION	DAILY	WEEKLY	MONTHLY	OTHER
RESTROOMS						DOORS • WALLS • PARTITIONS					
TOILETS • SINKS • URINALS	CLEAN • SANITIZE • POLISH					ENTRANCE GLASS DOORS	CLEAN				
TRASH CONTAINERS	EMPTY • LINE • CLEAN • SANITIZE					INTERIOR GLASS	CLEAN				
DISPENSERS: SOAP, TOWEL, TISSUE, NAPKIN	FILL • CLEAN • SANITIZE					LEDGES • WINDOW SILLS	DUST				
GLASS • MIRRORS • CHROME HARDWARE	CLEAN • POLISH					DOORS • FRAMES • WALLS	SPOT CLEAN				
FLOORS	SWEEP • DAMP MOP • SANITIZE					BASEBOARDS	DUST				
PARTITIONS • DOORS	DUST • DAMP MOP • SPOT CLEAN					MISCELLANEOUS					
WALLS BY SINKS / URINALS	DAMP WIPE					WASTE CANS	EMPTY				
FLOOR DRAINS	SEAL • CLEAN					ASH TRAYS • URNS	EMPTY • DAMP WIPE				
FLOORS						VENDING MACHINES	DAMP WIPE				
RESILIENT	SWEEP					LIGHTS	REPLACE • DUST				
RESILIENT	DAMP MOP					CHAIRS • CLOCKS • PICTURES	DUST • DAMP WIPE				
RESILIENT	WAX					VENTS • LOUVERS • FANS • BLINDS	CLEAN • VACUUM				
RESILIENT	BUFF					UPHOLSTERED FURNITURE • DRAPES	VACUUM • SHAMPOO				
CEMENT • TERRAZZO • TILE • OTHER	SWEEP • DAMP MOP					GLASS WINDOWS / DOORS	CLEAN				
RUGS • CARPETS	VACUUM • DAMP MOP					MATS	VACUUM • PICK UP / TURN				
EXTERIOR						DRINKING FOUNTAINS	CLEAN • POLISH • SANITIZE				
ENTRANCE	SWEEP					KICKPLATES • THRESHOLDS	CLEAN • POLISH				
PAPER • DEBRIS	PICK UP					LIGHT SWITCHES • HANDLES • PUSH PLATES	CLEAN • POLISH				
SIDEWALKS	SWEEP					DESKS • TABLES • PHONES	DUST • DAMP WIPE • SANITIZE				
PARKING LOTS	SWEEP					JANITOR'S STORAGE AREAS	CLEAN • ORGANIZE • RESTOCK				

*Strip + WAX semi-annual
BUFF " " "
Clean all Carpet*

SPECIAL INSTRUCTIONS / NOTES:

Terms and Conditions

- Cleaning supplies to perform this service will be supplied by: Southern Maintenance
- In the event that this Agreement proves unsatisfactory, it may be terminated by a 30 day written notice by either party.
- Total costs of services will be \$ 2,600⁰⁰ semi-annually ~~per month~~. Date 10-25-18
- Date services begin _____
- This offer or agreement expires on _____

Quoted by Mike McJee

per contractor \$5,200 Annually *Acceptance of Proposal*

Authorized Signature _____ Date _____

Landfill Liaison Report - Carl Ashworth
November 1, 2018
October 2018 Report

CFS Landfill:

1. Tom Flannagan has hired Joe Gustaf to take over the day to day operations of the landfill.
2. They have extra equipment and staff to accommodate increased trash and traffic into the landfill. The operation has been able to accommodate the increased traffic with very few issues.

Citizen Complaints:

1. Gravel trucks have been using Beech Forest Road as a route to the landfill. I have addressed the issue with Rob Guidry and the contractor who is the recipient of the gravel.
2. There are more than a couple of different contractors hauling the gravel. This has taken a little longer to get everyone onboard.

Comments:

1. The more experienced staff hired by Meridian could produce a more positive operation going forward.

Convenience Sites:

1. The fallout from Hurricane Michael produced cans full of limbs and brush for a couple of weeks.
2. Lewis Welding made repairs to the Owl Creek compactor.
3. They are also attempting to diagnose the problem with the Nutbush compactor.

Citizen Complaints:

n/a

Comments:

n/a

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: 11-1-18

The following activities were conducted by Animal Control during the month of October 2018:

<u>5</u> Stray Cat(s) Picked Up	\$ <u>15⁰⁰</u>	Surrender Fees
<u>15</u> Stray Dog(s) Picked Up	\$ _____	Impoundment Fees
Injured or Ill Cat(s)	\$ <u>45⁰⁰</u>	Adoption Fees
<u>1</u> Injured or Ill Dog(s)	\$ <u>60⁰⁰</u>	Total Fees Collected
<u>16</u> Cat Calls Dispatched		
<u>38</u> Dog Calls Dispatched		

<u>3</u> Cats, Surrendered by Owner		
<u>3</u> Dogs, Surrendered by Owner		
_____ Cat Bite		
<u>1</u> Dog Bite		
_____ Cat(s) Euthanized	<u>5</u>	Dog(s) Transferred to SPCA
<u>3</u> Dog(s) Euthanized	<u>4</u>	Cat(s) Transferred to SPCA
<u>5</u> Cat Trap(s) Set	<u>4</u>	Wildlife Calls
<u>2</u> Dog Trap(s) Set	<u>4</u>	Livestock
_____ Summons Issued		
_____ Animal(s) Released to ACO		

<u>1</u> Expired at Shelter and/or DOA		
<u>87</u> Telephone Calls for Animal Issues		
<u>18</u> Check License		
<u>2</u> Lost Cat(s) – Incoming Calls		
<u>5</u> Lost Dog(s) – Incoming Calls		
_____ Cat(s) Returned to Owner		
<u>4</u> Dog(s) Returned to Owner		
_____ Quarantine		
<u>2</u> Adoption—Dogs		
<u>1</u> Adoption—Cats		
	<u>26</u>	Total Number of Animals Handled

D. Ray Elliott
D. Ray Elliott
Animal Control Officer

Additions
to
Section 13

BOARD OF SUPERVISORS

Charles R. Slayton, CHAIRMAN
Election District 4

Frank W. Bacon, VICE-CHAIRMAN
Election District 3

T. Wayne Hoover
Election District 1

Mike Hankins
Election District 2

Edward Pennington
Election District 5

Alvester L. Edmonds
Election District 6

Robert G. Zava
Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

MEMO

TO: Lunenburg County Board of Supervisors

CC: Tracy Gee, County Administrator

FROM: Glenn Millican

DATE: 11.01.2018

Subject: Monthly Activity Report

Activities for the month of October 2018 include the following:

- Administration of zoning applications.
- Attendance at Lunenburg Chamber of Commerce meetings.
- Presentation regarding county economic development efforts.
- Research and redesign of scope and design of VTRRC Project 3035 (\$620,000) and Project 3036 (\$441,000) seeking an extension and reauthorization of the project(s).
- Various meetings with Hexagon Energy, LLC in application for conditional use permit to construct a solar facility in an industrial area near Kenbridge.
- Attended the Rural Planning Caucus annual conference .
- Continued to work on zoning ordinance modernization and conceptual development of a rural enterprise zone to provide special provisions to encourage new business formations in the county.
- Various other meetings and administrative duties.

CRC October 2018 Items of Interest

New Ventures

- CRC staff met with a VHDA representative and Kenbridge & Victoria staff to discuss potential funding opportunities.
- CRC staff are working with Buckingham Branch Railroad to provide support for a potential Inland Port project.
- CRC staff are assisting the Ward Burton Wildlife Foundation (WBWF) to secure funding to expand their educational outreach program.
- CRC staff are assisting STEPS, Inc. in applying for a VHDA Community Impact Grant to develop an Affordable Housing Strategic Plan for Prince Edward County.
- CRC staff continue to provide funding source information and assistance to County School systems.
- CRC staff assembled information on flooding conditions in Charlotte County and presented information to VDEM to be utilized by the Governors Office to request Federal Disaster Declaration.
- Next CRC Meeting date--**Wednesday, November 21, 2018 at 9:30 a.m.** Due to flooding in the Mill Room, the CRC will be meeting at the Farmville Library, Conference Room(1303 West Third St). The meetings are joint meetings with the County Administrators.

Activity

- Regional Emergency Planning Activities – CRC staff met with local emergency planners to review a draft template MOU for Assistance in Disasters on September 24th.
- CRC hosted the Comprehensive Economic Development Strategy (CEDS) Stakeholder Workshop on September 27th at SVCC to gain input from business and industry leaders.
- CRC staff assisted Lunenburg County Schools in applying to the Baseball Tomorrow Fund to assist with construction of new ball fields at the schools.
- CRC staff assisted James L. Hamner Library in preparing a letter of request to the Enterline Foundation for funding to support a music program for adults.
- CRC staff assisted Kenbridge Police Department in applying to USDA for funding to purchase a new police vehicle.
- CRC staff assisted Victoria Fire & Rescue in applying to the Assistance to Firefighters Grant (AFG) program to request funding for SCBA equipment.
- The CRC held the 3rd Meeting for the development of the DEQ Chesapeake Bay Watershed Implementation Plan, Phase III on October 22nd to review final revisions that will be submitted to DEQ.
- Town of Charlotte Court House Evergreen Road Sidewalk Project -The Town has hired a Surveyor to conduct surveys of the property in the project area in order to seek VDOT approved donation of easements.
- AMT presented the Draft Drakes Branch Flood Protection Study at a Town Community Meeting on October 17th
- CRC staff are assisting the Town of Drakes Branch in applying to VDEM for Pre-Disaster Mitigation Funds.
- CRC staff met with the Virginia Department of Health and Amelia County officials regarding the funded Amelia Water Improvement Project on October 23rd.
- CRC staff met with Phenix Town Council on October 23rd to discuss options for moving forward with the Phenix funded VDH Water System Improvement Project.
- CRC staff met with the Keysville Planning Commission on October 25th to plan a Community Meeting on November 15th to receive input for the Keysville Comprehensive Plan Update.
- Dillwyn CDBG Housing Rehabilitation Project – Two houses will be put out to bid soon.

Additions
to
Section 14

Board of Supervisors November Meeting – 11/8/18

County Administrator's Monthly Report

Events in October:

- October 5 – Archive Social set-up
- October 8 – Office Closed - Columbus Day
- October 9-11 – Audit Final Fieldwork - RFCA
- October 11 – meet w/ Ted Cole of Davenport to discuss current debt obligations
- October 12 -- Closed due to power outage and flooding
- October 16 – DSS Advisory Board meeting
- October 17 – Farm Bureau Dinner
- October 23 - Phone conference with Alton Jordan of DOAV
- October 23 – Heartland Authority Board meeting
- October 24 - CPMT
- October 24 - Piedmont Regional Juv. Det. Ctr. and Jail Authority Board meetings
- October 25-26 - Tracy off 16hrs PTO
- October 30 - meeting with Towns and Planner
- October 31 - Industrial Development Authority meeting

Administration

- Completed Archive Social monitoring steps for the County Facebook pages.
- Dillon Robinson would like to have three Supervisors participate in mock interviews with students at CHS on Thur/Fri November 15th and 16th.
- Participated in meeting with both Town Managers and Glenn Millican to discuss county-wide projects.
- Attended Farm Bureau Dinner at LMS.

Airport

- Alton Jordan from the Department of Aviation confirmed that the tree removal by Hard Times Tree Service is sufficient to pass standards. He will issue our non-provisional license soon.
- Victoria Town workers will accomplish the rest of the clearing needed for the cost of labor.

Animal Control –

- Nothing to report beyond ACO's monthly report.

Budget & Finance –

- Participated in final audit fieldwork with Robinson Farmer Cox Associates
- Met with Ted Cole of Davenport to review current debt obligations

Building Inspection/Zoning –

- Jamie reached out to Frank Rennie regarding cell tower letter from LeClair Ryan re: Verizon tower.

Building & Grounds –

- Received one bid for floor maintenance; under separate cover for Board vote.

Community/Economic Development/Planning –

- Attended Heartland Regional Industrial Facility Authority Board meeting, heard proposal from Buckingham Branch Railroad for intermodal facility
- Held IDA meeting to vote on Enterprise Zone tax incentives and complete reorganization since